



## **SCHOLARSHIPS FOR CYPRIOT STUDENTS IN LEADING EUROPEAN, U.K. AND U.S. UNIVERSITIES FOR THE ACADEMIC YEAR 2018-2019**

The Athanasios Ktorides Foundation, celebrating **ten years** of its establishment, grants **ten full scholarships** for the 2018/2019 academic year for undergraduate, graduate and post-graduate studies in leading European, U.K. and U.S. universities to individuals with Cypriot nationality or citizenship.

Scholarships are awarded to candidates for the following subjects and specialisations:

- Cavafy Studies
- Economics & Finance
- Business Administration
- Civil Engineering
- Industrial Design
- Mechanical Engineering
- Maritime, Naval Architecture & Engineering / Aeronautics
- Physical Studies
- Geology / Mining / Metallurgy
- History & Archaeology
- Medicine (Clinical, Pathology, Surgery)
- Environmental Studies
- Agricultural Studies
- Chemical Engineering
- Energy Studies
- Chemistry
- Pharmaceutical Sciences
- Biology
- Biotechnology
- Mathematical Sciences
- Informatics & Computer Science
- Electrical Engineering / Telecommunications
- Law / European Studies

**SUBMISSION DEADLINE FOR APPLICATIONS  
AND DOCUMENTATION  
30 OCTOBER 2018**



## GENERAL TERMS AND CONDITIONS

- Applicants must have Cypriot nationality and/or citizenship.
- Male candidates must have completed their national service obligations or have legally been released or in case of being in the army, must have completed their service by October 30, 2018. No extension or suspension of the scholarship will be given in order to allow the completion of military service.
- Scholarships are awarded only for full time studies. Applications for long-distance or part-time studies are not accepted.
- A candidate cannot submit an application for more than one scholarship programme or specialisation. The choice of subject theme is relevant to the specialisation. Candidates choose their subject theme with their own responsibility on the basis of the pursued study course and not based on their knowledge and credentials that they have already completed.
- Scholarships do not have a retrospective effect. The scholarship programme period commences on 1/10/2018. The remaining time for the completion of their studies for candidates of the Programme for Doctoral Studies is at least one academic year.

## SPECIAL TERMS AND CONDITIONS

### 1. Age limits:

- a) Year of birth 1985 and beyond for school graduates of all subjects (except Medicine).
- b) Year of birth 1982 and beyond for school graduates studying Medicine.

### 2. Minimum required grade for diploma/degree and post-graduate diploma:

COUNTRY	MINIMUM GRADE OF DEGREE		MINIMUM GRADE OF POSTGRADUATE DIPLOMA
European universities	<b>8,00/10,00</b>	<b>and</b>	<b>8,50/10,00</b>
Universities of other countries	Equal grade to European universities, certified by KYSATS or DOATAP/DIKATSA		
<ul style="list-style-type: none"> <li>• <b>Exception:</b> Candidates with lower grades than the requirement can submit an application, only on the condition that they are qualified within the upper 5% percentile:               <ol style="list-style-type: none"> <li>1. Of the graduates during the academic year of graduation and/or</li> <li>2. Of the graduates of specific graduation ceremony.</li> </ol> </li> </ul>			
<p><b>Note 1:</b> In the case that a postgraduate diploma has not yet been received, an analytical grade is required with an average <b>8,50/10,00</b> and above or a certification of the competent authority of the postgraduate programme for the excellent performance of the candidate.</p>			



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3. Minimum required grade for diploma/degree without a post-graduate title:  
Candidates without a postgraduate diploma may apply for doctoral studies,  
Only: a) if they are graduates of a university diploma of five or six year studies;  
b) if they holders of a university degree of four year studies and are registered or secured registration/final acceptance until 30/10/2018.

COUNTRY	MINIMUM GRADE OF DEGREE
European universities	<b>8,50/10,00</b>
Universities of other countries	Equal grade to European universities, certified by KYSATS or DOATAP/DIKATSA.
<b>Exception:</b> Candidates with lower grades than the requirement can submit an application, only on the condition that they are qualified within the upper 5% percentile: <ol style="list-style-type: none"><li>1. Of the graduates during the academic year of graduation and/or</li><li>2. Of the graduates of specific graduation ceremony.</li></ol>	

4. Foreign languages

Candidates must comply with the commitments for knowledge of a foreign language, as described by the programme they wish to study and be holders of official proof of knowledge of a foreign language relevant at least to the level of requirement for regulations of Doctoral Studies.

Exemption: Candidates are exempt from the obligation to submit official proof of knowledge of a foreign language as long as during the application process they submit a final acceptance or registration to the university or notification from the university that a foreign language is not a prerequisite for acceptance into the programme.

## DOCUMENTATION

- 1. One identity card-size photograph** (full name of the applicant written on the back).
- 2. Concise Biographical Note (2 pages maximum)**, in Greek. To include, in the following order: personal details of candidate, completed studies, foreign languages, skills/other qualifications. Also, if any, professional experience, recognition/awards, participation in seminars/conferences, publications.
- 3. Copy of degree and analytical grades of all years**, with the final average grade numerically and accurate to two decimal points.  
**Note:** For graduates of foreign universities, an annex of the diploma is required and certification of grade recognition by KYSATS or DOATAP/DIKATSA.

**4. Confirmation of Graduation Order of University/School:**

- a. from all candidates, **regardless** of undergraduate studies.
- b. from candidates **who do not fulfill the minimum grade of postgraduate diploma, a confirmation of order of graduation is required also for the postgraduate studies.**

The confirmation must include the total number of graduates and their order of graduation by: i) academic year of graduation, and, ii) during the respective graduation ceremony (see

[www.ktoridesfoundation.org](http://www.ktoridesfoundation.org) )

**5. Copy of postgraduate specialisation diploma** (if acquired) or certification of completion of studies with the final grade with accuracy to two decimal points and analytical grades of all years.

**Note:** Candidates for doctoral studies who have not completed their postgraduate studies, must submit with their application: a) analytical grade with average **8,50/10,00** and above or confirmation from a relevant authority of the excellent performance of the candidate **and** b) confirmation with the year of completion of studies (from the school or supervising professor).

**6. Official proof-degree in foreign language.**

**7. Summary of degree/graduate work or other work** prepared in the context of undergraduate studies in printed form (up to 3 pages as maximum).

**8. Summary of Postgraduate Thesis work (if prepared):** in printed form, up to 3 pages.

**9. Two recommendation letters signed:**

By university professors, of any level, who have personal knowledge of the academic progression of the candidate.

Especially:

-If a postgraduate diploma is introduced: A recommendation from the supervising professor of the postgraduate degree and one from another professor of graduate studies or postgraduate studies of the candidate.

-If a postgraduate diploma is not introduced: The recommendations to come from two professors of the graduate studies.

-If the candidate is already enrolled at a doctoral level: A recommendation letter from the supervisor of the doctorate and one from the supervisor of the postgraduate (if introduced), otherwise from a professor of graduate studies.

*The recommendation should be written on the letterhead of the University.*

*Recommendation letters sent by email will not be accepted.*

The recommendations should be sent: a) by the candidate in a sealed envelope and attached to the application documentation; or b) directly by the professors, post registered, by 30/10/2018 (considering the postage date), to the Scholarships Department, Athanasios Ktorides Foundation.

**10. Proof of candidate's correspondence with the university.**

**a. for those enrolled in the programme for which they are applying:** Confirmation of registration at the university with information of the date of 1<sup>st</sup> registration and definition of Tripartite Advisory committee, the members of the Tripartite Committee, the level of studies, the minimum foreseen period of studies, the title that will be acquired and the thesis subject. Finally, if the study programme includes payment of fees, this amount must be included and the timeframe for their payment.

**b. for those already accepted:** Confirmation of final acceptance for the Programme of final choice or of the Programmes for which they wish to be assessed with information on the level of studies, the minimum foreseen period of studies, the title that will be acquired and the fees (if foreseen).

**c. for those who have applied:** proof of submission of application for all the Programmes they have declared in their application to the Foundation, stating clearly the level of studies of the relevant programmes (Doctoral Diploma).

**d. for those who have not applied:** email replies from all universities which have been declared in their application, stating the period of submission of application or other general information or email replies from prospective supervising Professor.

*Candidates anticipating acceptance from the university are obliged to inform the Scholarships Department immediately as the relevant results are announced, in order to complete the candidate's folder.*

**11. Programme of pursued studies (for all universities that the candidate has declared in the application):**

A copy of the Regulation of the Doctorate programme and every programme that the candidate included in the application or printout from the websites of the universities, with the following information:

Duration of doctorate programme, prerequisites for entry, required knowledge of foreign language, deadlines of applications, announcement of results of acceptance. Furthermore, brief biographical note of the supervising professor or prospective supervising professor (per university) [2 pages maximum].

*Candidates must submit their declarations for pursued programmes for the academic year 2018/2019, as soon as these are announced.*

**12. In the case of approved Transnational Doctorate Programme Studies:** Certification of the University or copy of the Convention that has been concluded between the Universities where it is mentioned which University the title of studies will be issued, as well as the duration of study of the foreign university.

**13. Research Proposal for Doctoral Thesis:** up to 2,000 words in the following structure: subject, aim and originality of research, what is the need for additional research in the proposed thematic area, methodology, proposed timeframe, indicative bibliography.

**Or Approximate description of the thesis subject** (if it has not been determined yet).

**Note:** Already registered doctoral candidates must submit **analytical timeframe** with the proposed stages of completion of their studies until the date of submission of the thesis, which will be co-signed by the supervising professor.

**14. Publications** (where available): During the review, the existence of publications will be considered. A catalogue of publications if submitted with their synopses, up to 300 words each (in printed form).

**15. Copy of representative samples of work of the candidates in the field of Industrial Design (2 units maximum):**

- Portfolio (colour copy) in printed form up to A4 and a copy on CD/DVD. Digital samples must be in the following formats: .pdf, .tif, .jpg, .png, .gif, .wav, .wma, .mp3, .avi, .wmv, .mpg, .mpeg, .mov (QuickTime), .mp4. The sleeves of the digital samples to include an index of content. Candidates must write clearly their full name on each sample.

**16. Copy of civil identity card.**

**17. Certificate of status of military service (for male candidates).**

## APPLICATION SUBMISSION PROCESS

1. With the submission for application to a scholarship the candidate declares explicitly and irrevocably the acceptance of all the terms of the present Announcement, the Regulation for Scholarships and the respective Application/Declaration. The candidates are obliged to submit all the necessary documentation within the defined deadlines described in the present Announcement. Applications that do not comply with any of the preconditions of the present Notice or are not accompanied with the required documentation are automatically withdrawn from the review process.

2. Candidates for all programmes, submit their application and send their documentation as follows:

**Step 1** Complete and submit electronically their application via the Foundation's website:  
[www.ktoridesfoundation.org](http://www.ktoridesfoundation.org) by **30/10/2018**.

**Step 2** Collect all necessary documentation and send them by registered post by **30/10/2018** (the date of the Postal stamp will be considered as the submission date) to the address:

**ATHANASIOS KTORIDES FOUNDATION  
SCHOLARSHIPS DEPARTMENT  
QUANTUM HOUSE  
25 PHILIPPOU STR.,  
2363 AYIOS DHOMETIOS**

**INFORMATION/QUESTIONS :**

**Tel: +357 22 792177**

**E-mail: [Life@ktoridesfoundation.org](mailto:Life@ktoridesfoundation.org)**

**Web: <http://www.ktoridesfoundation.org>**

3. All correspondence with the Foundation (notices, certificates, etc. from overseas universities) must be in Greek, English, French or German, otherwise must be accompanied by an official translation. A translation of the certificates of knowledge of foreign languages is not required.

4. **A change in the course of study may be accepted as at 30/10/2018** only if accompanied by all the required documentation. **After 30/10/2018 any change of course programme by the candidate will not be accepted.**

5. The documentation **is not returned**. Candidates are required to submit photocopies of official documents, in A4. Certification is not required.

## EVALUATION AND SELECTION PROCESS

The applications that fulfill the requirements and are accompanied by the necessary documentation are forwarded for academic evaluation. The Foundation's Academic Advisors (university professors and specialist scientists) review the applications by subject and level of studies and grade them at their own free will, assessing achieved and pursued studies of the applicants, as these are described in the application and in the accompanying documentation.

The evaluation criteria set by the Foundation are purely academic. In particular, the following factors are important:

1. The General Point Average, the candidate's ranking and the grades of all individual courses relevant to the candidate's prospective field of study, as well as the ranking of the University from which the candidate has graduated. Additionally, the level of knowledge of foreign languages, especially if it is a requirement for the course. Furthermore, publications in scientific journals and presentations in conferences play an important role in the evaluation procedure, as do any working experience (including internships, residencies, volunteer work).
2. The institutional status, ranking and reputation of the chosen University and that of the chosen programme of study.
3. The candidate's personal statement, where they are requested to justify their choice of field of study, specialisation, chosen programme of study and especially for doctoral studies, their choice of supervisors, as well as their future plans.
4. Regarding doctoral candidates, the subject of their thesis. The originality of the subject chosen, its special scientific interest and how the findings of the research may prove socially beneficial for Cyprus are factors taken into consideration in the evaluation.
5. The letters of reference and their academic reputation.
6. In the field of Industrial Design, the candidates' portfolios, in suitable audiovisual format.
7. During the review process, priority will be given to candidates who have already registered or have secured entry in their preferred course of study.

- Candidates may be called for a telephone interview, if so required by the Academic Advisors.
- The Board of Directors of the Foundation awards the scholarships, taking into account the evaluation of the Academic Advisors and after considering all the parameters regarding the entirety of the eligible candidates. In the case of equal academic achievements of candidates, the socioeconomic criteria may also be taken into consideration for a final decision.

## RESULTS

- The results are announced individually to all candidates in November 2018 via the Foundation's website: [www.ktoridesfoundation.org](http://www.ktoridesfoundation.org).
- After the announcement of the results, the successful candidates who have been granted a scholarship, cannot change their proposed programme of study if they fail to be admitted in the programme for which they have been assessed, with the only exception being reasons of force majeure, which the Foundation will consider at its own discretion. Also, after the announcement of the final results, there will be no review process and appeals will not be accepted.
- Successful candidates for scholarships must have secured a final acceptance in the relevant course study by 31/12/2018, otherwise the scholarship will be revoked.

## SCHOLARS' OBLIGATIONS

- The scholars should be devoted to their studies and uphold the obligations mentioned in this Regulation and in the contract they sign with the Foundation.
- The scholars should not take up any full-time employment for the duration of the scholarship.
- Should a scholar fail to complete or terminate their studies before graduating, they are obliged to return the amount of money received during their scholarship. This obligation is waived only in cases of serious health problems or force majeure, which will be examined by the Board of Directors of the Foundation.
- Scholars should notify the Department of Scholarships of any change of address, phone number or bank account details.
- Every semester, scholars should submit personal progress reports regarding their studies to the Department of Scholarships. The scholars should also ensure that their supervisors send progress reports directly to the Foundation.
- Scholars have to mention that they are recipients of the Foundation's scholarship in their curriculum vitae and every publication or presentation. The content of the scholarship reference shall be agreed with the Foundation prior to the publication or presentation.



- Within three months after the completion of their studies, scholars are obliged to submit a photocopy of their diploma and a copy of their master or PhD thesis, where they have to mention their status as scholars of the Foundation.
- Scholars are invited to render their services and offer their knowledge for the benefit of their community.
- Scholars are invited to voluntarily participate and assist in activities of the Athanasios Ktorides Foundation, relative to their discipline, both during and after the end of their scholarship contract. Furthermore, scholars are invited to participate in promotional activities of the Foundation, with the purpose of highlighting the importance of scholarships within the educational framework.

## DURATION AND AMOUNTS OF SCHOLARSHIPS

- The duration of each scholarship is determined based on the date of first registration of the study programme, taking into consideration the minimum study length according to the regulations of the university.
- The maximum duration of a scholarship for doctorate studies may reach 24 with an option for extension, with the condition that the candidate's progress will be excellent and that four years will not have passed from the date of first registration and/or definition by the Tripartite Advisory Council or under the condition that the minimum duration of study at the programme exceeds four years.
- The scholarship for students at leading universities in Europe or the United Kingdom, may reach up to EUR 15,000 per year, and USD 25,000 per year for students in the United States of America.  
In the case of a transnational doctoral study programme, where the scholar may be required to travel to a university of another country for a specific period of time, the amount of the scholarship for these periods may be adjusted in accordance with the existing amounts for the programme in the third country.  
The above amounts are the maximum that may be awarded.
- The scholar is obliged to inform the Foundation of any other grants, salary, stipend or compensation they might receive from the University, the School or any other source of income (scholarship, tuition waiver, stipend, salary, assistantship, award etc.) mentioning the net amount of income/scholarship. The Foundation reserves the right to award a partial or full scholarship or the suspension scholarship, taking into account the needs of the scholar.

The scholarship is awarded in advance, per term, to the scholar's personal banking account and payment commences immediately after submission of confirmation of final registration at the university or school, any outstanding documentation and the signing of a relevant contract with the Foundation.